

Canyon Crest Academy
Elected Officials / Commissioners
ASB Leadership Information
2009 - 2010

Dear Applicant,

Congratulations on taking a step towards making a positive impact on our campus and enhancing your leadership abilities. Thank you for taking interest in ASB.

ASB Prerequisites:

- ❖ If running for an Executive President, Executive Vice-President, or Commissioner of Clubs, applicant must have been enrolled in ASB for at least 1 previous term.
- ❖ The Executive President must be an incoming senior. All other executive positions may be filled by either an incoming junior or senior.
- ❖ If elected, be prepared to be enrolled in ASB for both terms of the 2009-2010 school year
- ❖ 2.5 GPA or higher
- ❖ No history of discipline policy violations.

Candidate Information Sheet:

Please print neatly using ink or type 12 pt. font. Thank you!

Name of Applicant: _____ Grade Level for 2009-10 Year: _____

Phone Number: _____ Cell: _____ E-mail: _____

Elected Position I am applying for (circle one):

Sophomore President Sophomore Vice President Junior President Junior Vice President
 Senior President Senior Vice President Executive President
 Executive Vice President Commissioner of Clubs

GPA (most recent report and must meet 2.5 eligibility requirement): _____

Registrar's Stamp and Signature: _____

Counselor approval that your schedule and credits will allow you take Second Period ASB for the entire 2009-10 school year.

Counselor Signature

Date

****Turn in completed packet to the ASB room in an envelope with your name on it by:**
Tuesday, April 14, 2009 @ 3:30

Short Answer: Please answer the following questions so we can get to know you. Use an additional piece of paper if necessary. Thank you!

1. What have you done thus far that has positively impacted the CCA student body?

2. What makes you the best candidate for this position?

3. How would you describe the job description for your desired position?

4. What is your vision for next year's ASB program?

Executive Candidates Only: If you are elected for your position, it is **mandatory** that you attend the following two retreats:

- 1) CADA Conference: 7/8-7/11 in Santa Barbara
- 2) ASB Retreat: 7/25-7/27 @ Palomar Mountain

Interviews will take place on **Thursday, April 16** - we will contact you on Wednesday, April 15 with your interview time. Please check your voicemail and email for this time.

Letter of Recommendation

Must be from a 2008-09 teacher

*If you are a student coming from a school not in SDUHSD, please have your teacher mail this form to Erica Williams CCA ASB,
5951 Village Center Loop Rd. San Diego, CA 92130 or fax to (760)943-3646*

Name of Applicant: _____

Recommender: _____ Relation to Applicant: _____

Contact Number/ e-mail: _____

Rate the applicant on a scale of 1-5. Please be very honest regarding the questions below based on your knowledge of his/her abilities as a leader. Your scores and comments will be held in confidence and will not be read by the students. These answers will help us determine if ASB is the right fit for the student!

5= above and beyond 4= strong 3= average 2= needs improvement 1= poor

- | | | | | | |
|---|---|---|---|---|---|
| 1. Does this student work well with others? | 1 | 2 | 3 | 4 | 5 |
| 2. Is this student responsible and well organized? | 1 | 2 | 3 | 4 | 5 |
| 3. Is the student self-driven? | 1 | 2 | 3 | 4 | 5 |
| 4. Is this student reliable? (Does he/she follow through with all assigned tasks?) | 1 | 2 | 3 | 4 | 5 |
| 5. Does this student know how to handle a situation when things do not go as planned? | 1 | 2 | 3 | 4 | 5 |
| 6. Does this student have a positive attitude? | 1 | 2 | 3 | 4 | 5 |
| 7. Does the student have a voice in class? | 1 | 2 | 3 | 4 | 5 |

Very, Very Short Answers

1. What is the best quality you feel this student has to offer as a leader at CCA?

2. If you were the ASB advisor, would you consider choosing this student as part of your team? Why/ why not?

3. Are there any other comments you would like the executive officers/advisor to know?

Please turn in to Erica Williams' Mailbox by 4/15/09

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ASB Responsibilities

Your enrollment in this class means that you are willing to devote time and energy to student activities on and off campus. More than giving of your time and talents, you have the opportunity to learn skills, which will allow you to become a more effective leader, planner, and organizer. You will learn how to set goals and to effectively take steps in achieving those goals. This organization teaches successful strategies in how to communicate with others as well as planning meaningful and organized events and activities. You will get out of this class what you put into it. A maximum of effort and participation will get you a maximum of satisfaction and achievement.

LEADERSHIP RESPONSIBILITIES / ASB AGREEMENT:

- Be prepared to participate in all CCA ASB activities
- Wear school colors and dress up for spirit days when appropriate
- Be respectful of other classes on campus
- Be an active participant in CCA student council meetings and make each decision in the best interest of the CCA student body
- Organize event planning, following steps in paperwork
- Attend any event you plan from start to finish
- Seek to understand all processes and procedures
- Maintain a 2.5 GPA and a clean discipline record
- Be enrolled in one or both upcoming 2009-2010 terms
- Be a model on campus who is an equal to his/her peers
- Honor all CCA discipline policies (violation of this may result in loss of position and/or enrollment in class)
- Complete 30 outside ASB hours per quarter

Associated Student Body Contract

I, _____, have read and understood the above bulleted leadership responsibilities and ASB agreement and I promise to fulfill each to the best of my ability. I will also uphold the ASB constitution of Canyon Crest Academy.

Student Signature: _____ **Date:** _____

I have read and understood the above bulleted leadership responsibilities and ASB agreement. I support and understand that if my student is appointed/elected/selected for the ASB Leadership class he/she will put in time before and after school to do his/her job and support all ASB activities. I understand my child will have a required 30 outside class hours as part of his/her ASB grade.

Parent Signature: _____ **Date:** _____